



**Guru Gobind Singh Indraprastha University**  
“A State University established by the Govt. Of NCT Delhi”  
Sector 16-C, Dwarka, New Delhi – 110078



F. No.: GGSIPU/CCGPC/2023/PN/ 881

6<sup>th</sup> February 2024

**Sub. Internship opportunity for Int. BA(LLB) and Int. BBA(LLB) students of batch passing out in year 2024 from GGSIP University with Advocate B.K. Agarwal.**

Dear Placement Officer,

Greetings from CCGPC, GGSIPU!!!

Please find below details of Internship opportunity for Int. BA(LLB) and BBA(LLB) students of batch passing out in year 2024 from GGSIP University with Advocate B.K. Agarwal for your reference and circulation to students to apply on given link by **7<sup>th</sup> February 2024**:

**Registration Link – <https://forms.gle/yJYUeMoBnWpxEVuY8>**

Company: B.K. Agarwal, Advocate

Law Student Internship

No of Positions: 2

Location: On site, Indrapuram, Ghaziabad

Period: 3 Months Law Internship

Stipend: INR 4000.00 Per Month.

Please refer JD attached for more information.

**LAST DATE FOR REGISTRATION IS 7<sup>th</sup> February 2024.**

**(Dr. Nisha Singh)**  
**Training and Placement Officer,**  
**CCGPC, GGSIPU**

## **Tasks/Responsibilities**

Drafting and reviewing host of agreements such as but not limited to

- Legal Research
- Drafting
- Preparation of Court Arguments
- Writing Articles
- Writing Research Papers
- Prepare Legal News Letter
- Deal with On Board Human Rights Issues

Exchanges the Ideas with the team on strategizing on potential legal issues

- Developing risk mitigation strategies with the Legal team
- Break down complex legal issues and potential risks to help business team make informed decisions

Skills and Qualifications

- Final Year in LLB / LLB Degree from a recognized university in India
- Minimum 6 Months of working experience
- Proficiency in English
- Experience in Technology and IP Laws preferred
- Good articulation & drafting skills
- Ability to work in an unstructured environment and under tight timelines
- Skills to Handle the Pressure Environment.

Employment Type - Temporary